

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE PLAINS METROPOLITAN DISTRICT HELD JANUARY 10, 2019

The Special meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Thursday, January 10, 2019 at 12:00 p.m. at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127. The meeting was open to the public.

ATTENDANCE

Directors in Attendance were:

Kathy Christensen
Scott Burrows
Steve Langer
Paul Motzkus

Also in Attendance were:

David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.
John Watson, Esq.; Spencer Fane Law Firm, P.C.

*Director Tourney was absent and excused

CALL TO ORDER

Director Christensen called the Board meeting to order and confirmed a quorum.

APPROVAL OF AGENDA

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda as presented and excused Director Tourney's absence.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the December 2, 2018 Special Board Meeting.

BOARD MATTERS

A. Motion to Appoint a Qualified Board of Director's Applicant

Mr. Peak informed the Board that the Board vacancy was advertised in the December 13, 2018 publication of the *Columbine Courier*. The Board received one qualified applicant, Steve Langer. Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the appointment of Steve Langer to fill the Board of Director's vacancy.

B. Administration of the Oath of Office

President Christensen administered the Oath of Office to the newly appointed Director, Steve Langer.

COMMUNITY COMMENT

None

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FINANCIAL MATTERS

A. January 2019 Cash Position

Mr. Peak reviewed the Cash Position Schedule as of January 8, 2019. Following review and discussion, the Board accepted the Cash Position Schedule as presented.

B. Review and Consider Approval of Claims for December 2018

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the December 2018 claims totaling \$8,091.33 for check numbers 1703 through 1716. Check number 1710 for \$92.35 was voided.

ADMINISTRATIVE MATTERS

A. Review and Approve the Annual Administrative Resolution

Mr. Peak reviewed the 2019 Annual Administrative Resolution that outlines certain obligations on a reoccurring basis for the operations of the District. These include but are not limited to filings with the Division of Local Government with the State of Colorado, Jefferson County Assessor and County Clerk and Recorder of Jefferson County. A motion was duly made, and seconded, and upon vote, unanimously carried, the Board approved the 2019 Annual Administrative Resolution.

B. Other

None

LEGAL MATTERS

A. Discussion Regarding a Bank Loan

Mr. Watson briefed the Board regarding the possibilities of acquiring a bank loan to pay-off the Ken Caryl Ranch Metropolitan District's settlement in advance of original pay-off date. The Board directed Mr. Peak to provide District financial information in order to receive a quotes from various banks for a possible bank loan.

B. Discussion Regarding a Half Day Retreat

Mr. Peak and the Board discussed participating in a half day retreat to develop future goals and objectives for the District. The Board expressed a desire to have such a retreat as the next scheduled Board Meeting on April 11, 2019. Mr. Oliver agreed to inquire about availability at the Mount Vernon County Club for the aforementioned District retreat.

C. Presentation of Appreciation for Legal Services

President Christensen presented to Special Legal Counsel, John Watson an appreciation gift on behalf of the Board for his 15 plus years of serving as Special Legal Counsel. Mr. Watson thanked the Board for acknowledging his legal services to the Plains Metropolitan District.

OTHER BUSINESS

A. Confirm Quorum for the Next Special Board Meeting - April 11, 2019. Meeting Time and Location to be Determined.

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 12:50 p.m.

Respectfully submitted,

By David Peak
Secretary for the Meeting