

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
PLAINS METROPOLITAN DISTRICT
HELD
JANUARY 27, 2022

The Special meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Thursday, January 27, 2022 at 12:00 p.m. at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127. The meeting was held virtually and open to the public.

ATTENDANCE

Directors in Attendance via Zoom were:

Kathy Christensen
Scott Burrows
Kathy Tourney
Steve Langer

Also in Attendance were:

Kevin Christensen, KC & Associates
David B. Peak; District Manager

CALL TO ORDER

President Christensen called the Board meeting to order and confirmed a quorum.

APPROVAL OF AGENDA

This Special Board Meeting was held via Zoom per CDC recommendations for physical distancing during the 2022 Pandemic. Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda as presented.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the December 2, 2021 Special Board Meeting.

COMMUNITY COMMENT

None

FINANCIAL MATTERS

A. Review December 2021 Financials

Mr. Peak presented the December 31, 2021 Financials and after review and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the December 31, 2021 Financials as presented.

B. Cash Position as of January 20, 2022

Mr. Peak reviewed the Cash Position Schedule as of January 20, 2022. The Board accepted the January 20, 2022 Cash Position Schedule as presented.

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C. Review and Ratify Approval of December, 2021 Claims

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board ratified the approval of the December 2021 claims totaling \$11,012.52 for check numbers 2064-2072.

D. Review and Ratify Approval of January, 2022 Claims

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board ratified the approval of the January, 2022 claims totaling \$14,688.78 for check numbers 2073-2087.

E. Review and Approval the 2021 Audit Proposal

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the 2022 Audit Proposal from WIPFLI, LLP for not to exceed \$4,100.

F. Other

None

ADMINISTRATIVE MATTERS

A. Review and Approve Administrative Resolution 2022

Mr. Peak reviewed the 2022 Administrative Resolution with the Board. The Board agreed to keep the officers of the Board of Directors the same as 2021 with Kathy Christensen serving as President, Scott Burrows as Treasurer, and Steve Langer and Kathy Tourney serving as Assistant Secretaries to the Board as identified in the Resolution. After discussion, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Administrative Resolution for 2022.

B. Review and Discuss Director's Position for the 2022 Election

Mr. Peak informed the Board that there are two seats each for a three year term available for the May 3, 2022 election. The public notice of the District election has been duly published in the Canyon Courier in their January 6, 2022 publication. The legal notice number is CC691.

C. Other

None

BOARD MATTERS

A. Other

None

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LEGAL MATTERS

A. Information Regarding the Exclusion of the North American Development Group Property from Plains Metropolitan District

Mr. Peak reported that Attorney Tom George of Spencer Fane, LLP informed Owen Oliver of The Oliver Law Firm, PC and Mr. Peak that he intends to file the legal documents of the exclusion of the North American Development Group property and the creation of a new District, called The Hogback Metropolitan District with Jefferson County Courts. Mr. Oliver reviewed these exclusion documents which had been previously approved by the Plains Metropolitan District Board in May 2021.

B. Executive Session

No executive session required.

BUSINESS

A. Confirm Quorum for the Next Regular and Virtual Board Meeting - March 17, 2022 at 12 p.m. - KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, CO 80127.

B. Other

None

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 12:30 p.m..

Respectfully submitted,

By David Peak
Secretary for the Meeting