

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
PLAINS METROPOLITAN DISTRICT
HELD
October 20, 2022

The Regular meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened late on Thursday, October 20, 2022 at 12:15 p.m. at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127. The meeting was held in person and open to the public.

ATTENDANCE

Directors in Attendance were:

Kathy Christensen
Scott Burrows
Kathy Tourney
Steve Langer
Joe Pickard

Also in Attendance were:

David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.
Shannon Smith Johnson, Esq.; Icenogle Seaver Pogue

CALL TO ORDER

President Christensen called the Board meeting to order and confirmed a quorum.

MOTION TO APPOINT

Oath of Office was administered to Mr. Joe Pickard by Attorney Owen Oliver.

APPROVAL OF AGENDA

This Regular Board Meeting was held in-person and open to the public. Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the minutes of the August 18, 2022 Regular Board Meeting.

INTRODUCTION OF POSSIBLE COUNSEL

Mr. Owen Oliver introduced Shannon Smith Johnson Attorney at Law with Icenogle Seaver Pogue as a qualified and interested candidate for future counsel. Attorney Smith Johnson gave a brief overview of her involvement with special districts as an attorney with the Law Firm, Icenogle Seaver Pogue.

COMMUNITY COMMENT

None

RECORD OF PROCEEDINGS

FINANCIAL MATTERS

A. Ratify September 2022 Claims

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the September 2022 claims totaling \$16,163.36 for check numbers 2147-2151.

B. Cash Position as of October 18, 2022

Mr. Peak reviewed the Cash Position Schedule as of October 18, 2022. The Board accepted the October 18, 2022 Cash Position Schedule as presented.

C. Review and Approve October 2022 Received Claims

After review, and upon a motion duly made, and seconded, and upon a vote, unanimously carried, the Board approved the October 2022 claims totaling \$13,947.21 for check numbers 2152-2160.

D. Ratified the Approval of the 2021 Audit

Mr. Peak reviewed the 2021 Audit and the highlights contained in the report which was completed by WIPFLI. After a brief discussion with the Board, the Board unanimously ratified the approval of the 2021 Audit and its submittal to the Colorado Secretary of State.

E. Review of the 2023 Draft Budget

Mr. Peak reviewed the proposed Draft 2023 Budget. The preliminary assessed value from Jefferson County is \$91,160,927 with an estimated exclusion of \$10,000,000 for an adjusted assessed valuation of \$81,160,927. After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board accepted the Draft 2023 Budget as presented. The Board will conduct a public hearing on the proposed 2023 Budget on Thursday, November 18, 2022.

F. Other

None

ADMINISTRATIVE MATTERS

A. Contract renewal with Keesen Landscaping for maintenance

Mr. Peak informed the Board that the current Keesen Landscape Maintenance contract has one year remaining and will continue at the same price for 2023.

BOARD MATTERS

A. Other

None

RECORD OF PROCEEDINGS

LEGAL MATTERS

A. Appointment of the District's Future Counsel

After a brief discussion, and upon a motion duly made, and seconded, and upon a vote, unanimously carried, the Board appointed Ms. Shannon Smith Johnson Esq. as the District's next counsel starting December 2, 2022, contingent upon the review and approval of a contract for legal services with the Law Firm, Icenogle Seaver Pogue at the November 17, 2022 Board Meeting.

B. Other

None

OTHER BUSINESS

A. Confirm Quorum for the Next Regular Board Meeting In-Person, November 17, 2022 at 12 p.m. - KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, CO 80127.

B. Other

None

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 12:50 p.m..

Respectfully submitted,

By



Secretary for the Meeting