

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE PLAINS METROPOLITAN DISTRICT HELD NOVEMBER 8, 2018

The Special meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Thursday, November 8, 2018 at 12:00 p.m. at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127. The meeting was open to the public.

ATTENDANCE

Directors in Attendance were:

Kathy Christensen
Scott Burrows
Paul Motzkus
Kathy Tourney

Also in Attendance were:

David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.

*Director Millwee was absent and excused

CALL TO ORDER

Director Christensen called the Board meeting to order and confirmed a quorum.

APPROVAL OF AGENDA

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda as presented and excused Director Millwee's absence.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the October 18, 2018 Regular Board Meeting.

COMMUNITY COMMENT

None

FINANCIAL MATTERS

A. November 2018 Cash Position

Mr. Peak reviewed the Cash Position Schedule as of November 7, 2018. Following review and discussion, the Board accepted the Cash Position Schedule as presented.

B. Review and Consider Approval of Claims for October 2018

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the October 2018 claims totaling \$10,224.68 for check numbers 1676 through 1689. Check numbered 1684 for \$92.35 was voided.

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C. Conduct Public Hearing to Consider Adoption of 2018 Budget Amendment

Mr. Peak informed the Board that the Public Notice for the Public Hearing was duly published in the Columbine Courier on October 18, 2018. Mr. Peak, also, informed the Board that after checking with the District's Accountant a Budget Amendment is not required at this time for 2018.

D. Public Hearing for the Adoption of the 2019 Budget

Mr. Peak informed the Board that the Public Notice for the Public Hearing was duly published in the Columbine Courier in the October 18, 2018 issue. Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved opening the Public Hearing at 12:18 p.m. There being no public present the motion was made and seconded, and upon vote, unanimously carried, the Hearing was closed at 12:20 p.m.

Mr. Peak made a 2019 Budget Presentation highlighting the additions and changes for the coming year. After further review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board adopted the three Budget Resolutions for 2019 which levies property taxes, appropriates sums of monies to the various funds, and summarizes expenditures and revenues for each fund in the 2019 Budget.

E. 2018 Audit Engagement Letter

Item was tabled to the December 2, 2018 Special Board Meeting.

ADMINISTRATIVE MATTERS

A. Update Regarding a Plains Board Vacancy

Update: Mr. Peak informed the Board that he received a memo from District Legal Counsel, Mr. Oliver outlining the procedures the District must follow to fill the upcoming Board vacancy. Once Mr. Peak has received the resignation letter from Director Millwee he will publish a public notice in the Columbine Courier regarding the Board vacancy and include a call for interested applicants to submit a letter of interest and qualifications for the vacated seat.

B. Other

None

LEGAL MATTERS

A. 2019 Conflict of Interest forms for the Board of Directors

Mr. Oliver informed the Board that in the coming month he will send out the Conflict of Interest forms to the Board for their completion and return.

B. Other

None

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**OTHER
BUSINESS**

A. Confirm Quorum for the Next Special Board Meeting (Holiday Brunch) -
December 2, 2018 at 10 a.m. - Mount Vernon Canyon Club, 24933 Club House Circle,
Golden, Colorado 80401

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 1:00 p.m.

Respectfully submitted,

By David Peak
Secretary for the Meeting