

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE PLAINS METROPOLITAN DISTRICT HELD DECEMBER 2, 2018

The Special meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Sunday, December 2, 2018 at 10:00 a.m. at The Mount Vernon Canyon Club, 24933 Club House Circle, Golden, Colorado 80401 meeting was open to the public.

ATTENDANCE

Directors in Attendance were:

Kathy Christensen
Scott Burrows
Paul Motzkus
Kathy Tourney

Also in Attendance were:

Steve and Kathy Langer
Pamela Ramirez-Peak
Nancy Staskin
Kathy Zoroya
David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.

*Director Millwee was absent and excused

CALL TO ORDER

Director Christensen called the Board meeting to order and confirmed a quorum.

APPROVAL OF AGENDA

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda as presented and excused Director Millwee's absence.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the November 8, 2018 Special Board Meeting.

COMMUNITY COMMENT

None

FINANCIAL MATTERS

A. November 2018 Cash Position

Mr. Peak reviewed the Cash Position Schedule as of November 28, 2018. Following review and discussion, the Board accepted the Cash Position Schedule as presented.

B. Review and Consider Approval of Claims for November 2018

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the November 2018 claims totaling \$16,017.83 for check numbers 1690 through 1702.

RECORD OF PROCEEDINGS

C. Review and Consider Approval of the 2018 Audit Engagement Letter

After review and discussion and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the 2018 Audit Engagement Letter with Stratagem PC for a cost of not-to-exceed \$3,850.

**ADMINISTRATIVE
MATTERS**

A. Update Regarding a Plains Board Vacancy

Mr. Peak informed the Board that he will advertise a public notice in the Columbine Courier in the month of December 2018 for the Board vacancy position.

B. Other

None

**LEGAL
MATTERS**

A. Acceptance of Director Millwee's Resignation from the Board

Mr. Peak presented the resignation letter from Director Millwee. A motion was duly made, and seconded, and upon vote, unanimously carried, the Board accepted the resignation of Director Millwee effective December 31, 2018.

B. Other

None

**OTHER
BUSINESS**

A. Confirm Quorum for the Next Special Board Meeting) - January 10, 2019 at 12 p.m. - KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, CO 80127

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 10:20 a.m.

Respectfully submitted,

By David Peak
Secretary for the Meeting