

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
PLAINS METROPOLITAN DISTRICT
HELD
DECEMBER 8, 2019

The Special meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Sunday, December 8, 2019 at 10:00 a.m. at Mount Vernon Canyon Club, 24933 Club House Circle, Golden, Colorado 80401. The meeting was open to the public.

ATTENDANCE

Directors in Attendance were:

Kathy Christensen
Scott Burrows
Steve Langer

Also in Attendance were:

Larry Christensen
Kathy Langer
Pamela Ramirez-Peak
Nancy Staskin
Kathy Zoroya

David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.

*Director Tourney was absent and excused

CALL TO ORDER

President Christensen called the Board meeting to order and confirmed a quorum.

APPROVAL OF AGENDA

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda as presented and excused Director Tourney's absence.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the November 14, 2019, Regular Board Meeting.

BOARD MATTERS

None

COMMUNITY COMMENT

None

RECORD OF PROCEEDINGS

**FINANCIAL
MATTERS**

A. December 2019 Cash Position

Mr. Peak reviewed the Cash Position Schedule as of December 5, 2019. Following review and discussion, the Board accepted the Cash Position Schedule as presented.

B. Review and Consider claims for November 2019

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the November 2019 claims totaling \$12,536.56 for check numbers 1815-1826.

C. Review Accounting Services for 2019

Mr. Peak reviewed the expenses for accounting services with Simmons and Wheeler, PC. The expenditures through October for accounting services was \$7,460.91 for an average of approximately \$830 per month. The 2018 Audit cost approximately \$3,850 by Stratagem Accounting Services. The Board agreed that the accounting services received so far are a reasonable cost. The Board agreed not to have an Audit completed in 2020 for 2019 but felt it would be reasonable and responsible to have an audit the following year in 2021. The need for an audit in 2021 would be for accountability of all payments to date to Ken Caryl Ranch Metropolitan District per the legal settlement.

**ADMINISTRATIVE
MATTERS**

A. Manager's Preference for Employment Status

Mr. Peak explained to the Board his rationale for wanting to continue as an hourly employee of the District. The Board was agreeable to Mr. Peak's request.

B. Other

None

**LEGAL
MATTERS**

A. Director Fees and IRS Compliance

After discussion regarding information received from the Special District Association and Spencer Fane, legal counsel, the Board agreed to continue with the FICA deduction from their Directors' fee.

B. Other

None

**OTHER
BUSINESS**

A. Confirm Quorum for the Next Special Board Meeting - January 16, 2019, at 12 p.m.
- KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, CO 80127.

B. Other

None

RECORD OF PROCEEDINGS

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 10:30 a.m..

Respectfully submitted,

By David Peak
Secretary for the Meeting