

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
PLAINS METROPOLITAN DISTRICT
HELD
SEPTEMBER 12, 2019

The Regular meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Thursday, September 12, 2019 at 9:00 a.m. at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127. The meeting was open to the public.

ATTENDANCE

Directors in Attendance were:

Kathy Christensen
Scott Burrows
Kathy Tourney
Steve Langer

Also in Attendance were:

David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.

*Director Motzkus was absent and excused

CALL TO ORDER

Director Christensen called the Board meeting to order and confirmed a quorum.

APPROVAL OF AGENDA

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda as presented and excused Director Motzkus' absence.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the June 13, 2019, Special Board Meeting.

BOARD MATTERS

None

COMMUNITY COMMENT

None

FINANCIAL MATTERS

A. Public Hearing to Consider Adoption of 2018 Budget Amendment

Mr. Peak informed the Board that the Legal Public Hearing Notice was advertised in the Canyon Courier and posted on the District website prior to the September 12, 2019 Board Meeting. Motion was made to open the Public Hearing regarding the 2018 Budget Amendment at 9:10 a.m.. There being no public present for comment a motion was made and seconded to close the Public Hearing at 9:12 a.m..

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Following review and discussion, the Board upon a motion duly made, and seconded, and upon vote, unanimously carried to approve the 2018 Budget Amendment Resolution that increased the appropriated funds for the fiscal year 2018 in the General Fund from \$772,071 to \$1,244,071.

B. September 2019 Cash Position

Mr. Peak reviewed the Cash Position Schedule as of September 9, 2019. Following review and discussion, the Board accepted the Cash Position Schedule as presented.

C. Ratify Approval of Claims for July, August, 2019 Claims

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board ratified approval of the July 2019 claims totaling \$55,076.90 for check numbers 1769-1777 and August 2019 claims totaling \$12,548.07 for check numbers 1778-1784.

D. Review and Consider claims for September 2019

After review, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the September 2019 claims totaling \$9,290.62 for check numbers 1785-1795.

E. Ratify Approval of the 2018 Audit

Mr. Peak reviewed the highlights of the 2018 Audit. After review and discussion, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board ratified approval of the 2018 Audit and authorized its submittal to the Secretary of State of Colorado.

F. Review Preliminary Assessed Valuation for Property Taxes to be Collected in 2020 from Jefferson County

Mr. Peak reviewed the Summary Schedule for 2019 Assessed Valuation for property taxes from Jefferson County that will be collected in 2020. The total value of the District's preliminary valuation is \$88,311,097. The value has increased significantly from the assessed year 2018 of \$80,131,200 that is currently being collected in 2019.

ADMINISTRATIVE MATTERS

A. Bid Solicitation for Landscape Maintenance in 2020

Mr. Peak informed the Board that the current landscape maintenance contractor for turf and flower beds has not performed at a satisfactory level throughout this year. Therefore, Mr. Peak informed the Board that he will be seeking other bids from landscape maintenance contractors for services in 2020.

B. Set Public Hearing Date for the 2020 Budget

After discussion, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board set the Public Hearing date for the 2020 Budget as Thursday, November 14, 2019 at 12 p.m.

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- C. Other
- None

**LEGAL
MATTERS**

- A. Posting of all District Meeting Notices on the Plains Metropolitan District's Website

Mr. Oliver reviewed the Colorado State House Bill 19-1087 which requires Special Districts to post all district meeting notices via their websites at least 24 hours in advance of their Board Meetings. Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the posting of all District meeting notices on the Plains Metropolitan District's Website at least 24 hours prior to Board meetings.

- B. Other
- None

**OTHER
BUSINESS**

- A. Confirm Quorum for the Next Regular Board Meeting

The Board confirmed a quorum for the next Regular Business Meeting for November 14, 2019, Thursday at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127, at 12 p.m.

- B. Set Holiday Gathering and Business Meeting for December, 2019

The Board confirmed setting the Holiday Gathering and Business Meeting for Sunday, December 8, 2019 at the Mount Vernon Canyon Club, at 10:00 a.m.

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 9:55 a.m..

Respectfully submitted,

By David Peak
Secretary for the Meeting