

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE PLAINS METROPOLITAN DISTRICT HELD NOVEMBER 9, 2017

The special meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Thursday, November 9, 2017 at 12:00 p.m. at KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, Colorado 80127. The meeting was open to the public.

ATTENDANCE

Directors in Attendance were:

Paul Motzkus
Kathy Christensen
Scott Burrows

Directors Absent and Excused were:

Kathy Tourney
Robert Millwee

Also in Attendance were:

David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.
John Watson, Esq.; Spencer Fane Law Firm, P.C.

CALL TO ORDER

Director Motzkus called the Board meeting to order and confirmed a quorum.

APPROVAL OF AGENDA

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved amending the Agenda to include an executive session under legal matters and excused Director's Tourney and Millwee's absence.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the September 21, 2017 Regular Board Meeting.

COMMUNITY COMMENT

None.

ADMINISTRATIVE MATTERS

A. Briefing of the Cardel meeting concerning a request for the District to provide landscape maintenance and road services was delayed until after the executive session.

RECORD OF PROCEEDINGS

B. Review and approve the 2018 Landscape Maintenance contractor for Plains Metropolitan District. Mr. Peak reviewed the bids from two landscape contractors. After discussion and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board awarded the 2018 Landscape Maintenance contract to J.E.L. CO Property Maintenance for \$14,700. Mr. Peak will notify the successful bidder and will notify Schultz Industries regarding the cancellation of their contract.

LEGAL MATTERS

A. Executive Session to Receive Legal Advice Concerning Developing a Position Related to Matters that May Be Subject to Negotiations Pursuant to C.R.S. 24-6-402(4)(e)(I).

Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board entered Executive Session at 12:25 p.m..

Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board closed Executive Session at 1:00 p.m..

B. Update on Cardel Contract

Mr. Watson informed the Board that the agreement for purchase and sale of the 2-acre parcel with Cardel Homes has been fully executed and signed as of the 26th day of October, 2017.

C. Creation of a Sub-District

After extensive discussion, and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Plains Metropolitan District Board of Directors declined to create a Sub-District to provide additional services to the new Deer Creek Subdivision.

D. Resubmittal of Service Plan to Jefferson County

Mr. Watson informed the Board that he, Mr. Oliver and Mr. Peak will be meeting with Spencer Fane legal counsel to update the Service Plan Amendment in preparation for its resubmittal to Jefferson County Planning and Zoning.

FINANCIAL MATTERS

A. Review Unaudited September 2017 Financials and Trust Ledger

Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Unaudited September 2017 Financials and Trust Ledger.

B. Review and Consider Approval of Claims

I. Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board ratified approval of payment for the September 2017 claims totaling \$7,498.14 for check numbers 1465 through 1472.

II. Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved paying October 2017 claims totaling \$8,149.26 for check numbers 1527 through 1539 and voiding check number 1534 for \$92.35.

RECORD OF PROCEEDINGS

C. Public Hearing to consider Adoption of the 2017 Budget Amendment

Mr. Peak informed the Board that the Public Notice for the Public Hearing was duly published in the Columbine Courier in the October 5, 2017 issue. Upon a motion duly made, the Board approved opening the Public Hearing at 1:10 p.m.. There being no public present the motion was made and seconded, and upon vote, unanimously carried, the Public Hearing was closed at 1:11 p.m.

Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved amending the 2017 Budget from \$1,475,885 to \$1,500,000.

D. Public Hearing for the 2018 Budget

Mr. Peak informed the Board that the Public Notice for the Public Hearing was duly published in the Columbine Courier in the October 5, 2017 issue. Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved opening the Public Hearing at 1:25 p.m.. There being no public present the motion was made and seconded, and upon vote, unanimously carried, the Public Hearing was closed at 1:27 p.m.

Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved adopting three Budget Resolutions for 2018 which levies property taxes, appropriate sums of monies to the various funds, and summarizes expenditures and revenues for each fund in the 2018 Budget.

E. Approval of the Proposed 2017 Audit Engagement Letter

The item was tabled to the December 2017 Board Meeting.

OTHER BUSINESS

A. Resignation of Office

The Board accepted Director Motzkus' resignation as Board President effective January 1, 2018. Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board appointed Director Christensen as the new Board President, effective January 1, 2018.

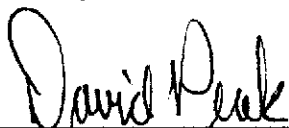
B. Confirm Quorum for Next Board Meeting - December 7, 2017 at 5 p.m. - Pinehurst Country Club, 6255 W. Quincy Avenue, Denver, Colorado 80235

The Board confirmed a quorum for the next Special Board Meeting as scheduled for December 7, 2017 at 5 p.m. - Pinehurst Country Club, 6255 W. Quincy Avenue, Denver, Colorado 80235.

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 1:30 p.m.

Respectfully submitted,

By 
Secretary for the Meeting