

RECORD OF PROCEEDINGS

MINUTES OF THE MEETING
OF THE BOARD OF DIRECTORS OF THE
PLAINS METROPOLITAN DISTRICT
HELD
DECEMBER 7, 2017

The special meeting of the Board of Directors of the Plains Metropolitan District (referred to hereafter as "Board") was convened on Thursday, December 7, 2017 at 5:00 p.m. at The Pinehurst Country Club, 6255 W. Quincy Avenue, Denver, Colorado 80235. The meeting was open to the public.

ATTENDANCE

Directors in Attendance were:

Paul Motzkus
Kathy Christensen
Kathy Tourney
Robert Millwee
Scott Burrows

Also in Attendance were:

David B. Peak; District Manager
Owen L. Oliver, Esq.; The Oliver Law Firm, P.C.
John Watson, Esq.; Spencer Fane Law Firm, P.C.
Nancy Staskin
Kathy Millwee
Larry Christensen
Pamela Ramirez-Peak

CALL TO ORDER

Director Motzkus called the Board meeting to order and confirmed a quorum.

APPROVAL OF AGENDA

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Agenda as presented.

APPROVAL OF MINUTES

Following review and discussion, upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the Minutes of the November 9, 2017 Special Board Meeting.

COMMUNITY COMMENT

None.

ADMINISTRATIVE MATTERS

A. Update of a request by Cardel Homes for the creation of a subdistrict for the subdivision at the Deer Creek Golf Course. Mr. Peak informed the Board that he had a discussion with Cardel's attorney, Bruce Likoff. He told Mr. Likoff that the Plains Metropolitan District Board was not interested in forming a subdistrict for the new subdivision at Deer Creek Golf Course. Mr. Likoff understood the reasoning behind the decision of not forming a subdistrict.

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LEGAL MATTERS

A. Update of Amending the Service Plan

Mr. Watson gave a brief overview of the timeline for submitting the Amended Service Plan to Jefferson County. The goal is to submit the Service Plan for review and approval to Jefferson County within the next couple of weeks, if possible. He will send out drafts for the Board to review and comment upon next week.

B. Conflict of Interest Filing for 2018

Mr. Oliver informed the Board that he will send out new forms to the Board to be completed and filed within the next month.

FINANCIAL MATTERS

A. Cash Position and Trust Account

Mr. Peak reviewed the Cash Position Schedule and Trust Ledger as of December 4, 2017. The Board accepted the Cash Position and Trust Ledger as presented.

B. Review and Consider Approval of Claims

Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved payment for the November 2017 claims totaling \$62,130.71 for check numbers 1540 through 1558. Check number 1559 was voided.

C. Review and Consider Approval of the 2017 Audit Engagement Letter

After review and discussion and upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board approved the 2017 Audit Engagement Letter with Stratagem PC for a cost of not-to-exceed \$3,850.

OTHER BUSINESS

A. Confirm Quorum for Next Board Meeting - January 18, 2018 at 12 p.m. KC & Associates, 10106 W. San Juan Way, Suite 210, Littleton, CO 80127

The Board confirmed a quorum for the January 19, 2018 Board Meeting.

B. The Board Recessed for the Holiday Gathering.

Upon a motion duly made, and seconded, and upon vote, unanimously carried, the Board recessed for the holiday gathering.

ADJOURNMENT

Upon a motion duly made, and seconded, and upon a vote, unanimously carried, the meeting was adjourned at approximately 7:00 p.m.

Respectfully submitted,

By David Peak
Secretary for the Meeting